

## Committee Role Description

## **Vice Chairperson**

Support the Chairperson with their duties

Carry out the role of Chairperson in their absence

Attend all Committee and Members meetings

Steer the club in the right direction

Make weekly announcements on club night by researching race results

Maintain a positive motivating presence and motivating attitude to fellow club members in person, on social media (e.g. Facebook), by emails etc

Respond to queries raised by any club/non-club member (written/verbal)

Promote the club when and wherever possible

Last Updated: June 2025